

Sweet Adelines Hotel Registration Form-Great Lakes Harmony Region#17

Sweet Adelines International

Winter Harmony Weekend with Diane Porsch – February 3-5, 2017

THE LODGE AT SAWMILL CREEK, HURON, OHIO



HOUSING DEADLINE –January 12, 2017

Chorus Name _____ Housing Chair _____

Address _____ City _____ State _____ Zip _____

Phone (day) _____ (evening) _____ Email _____

Payment Method: **Master Bill** (1 bill for all chorus rooms) **Individual Bills** (chorus members pay their own bills)

If Master Bill, name of person paying bill _____

ROOM RATES: **Individual: \$108.10/night (includes all taxes)**
 Tax Exempt: \$101.89/night (with your signed, enclosed chorus's tax exempt form)

HOUSING FORM INSTRUCTIONS:

- Please print or type names and clearly mark those rooming together with a bracket or leave a space between each group rooming together.
- Include the expiration date and name of card holder with each credit card number
- Check room size required & nights required and type of payment
- Codes for housing form are as follows:
 - ROOM SIZE - S – Single, D-Double
 - SPECIAL REQUESTS – R – Rollaway, NS – Non-Smoking, S – Smoking, H – Handicapped Accessible
- No rooms will be reserved without a credit card hold or a check for one night's deposit per each room requested.

When complete, send this page and all pages of the reservation form to:

Sue Heck (Sue will be forwarding the housing forms that are sent via mail for Cathy Dunlap who will be out of state part of Jan.)

Sue Heck
5229 Dungannon Cr NW
North Canton, OH 44720
Ph: 330-324-2391

IF SENDING FORM VIA EMAIL, send to Cathy Dunlap at cdunlap1969@gmail.com

HOTEL INFORMATION & REGULATIONS:

- Tax Exempt Eligibility – If a chorus pays for rooms with a chorus-owned credit card (with the chorus name on the card), they could be eligible for tax exempt status. This applies to all out of state choruses. To be eligible, a tax exempt form must be sent along with the housing form. Tax exempt status will not be granted without this form. The room rate will be **\$101.89 per night per room if tax exempt status is granted and \$108.10/night if not tax exempt.**
- The hotel requires a one night deposit for each room or credit card number (remember to include expiration date and name of card holder)
- **If paying by check, please make check payable to THE LODGE AT SAWMILL CREEK.** Check in time is 4:00 P.M. Check out time is 11:00 A.M.
- Payment for rooms must be made before departure from the hotel.
- *****Cancellations or changes after January 12, 2017 must be made with the HOTEL DIRECTLY (419)-433-3800. There is a 72 hour cancellation policy. Cancellations within 72 hrs. will be charged accordingly.**

If you have any questions, please contact Cathy Dunlap at 330-936-4061 or cdunlap1969@gmail.com. Thank You.

All forms will be available on Region 17 Website. Mark your calendars now. Our weekend Facilitator will be Diane Porsch. Weekend schedule and speaker bio will be available on website. Thank you in advance for your timely returns of the housing and registration forms.

WINTER HARMONY WEEKEND WITH DIANE PORSCH
FEB. 3-5, 2017 THE LODGE AT SAWMILL CREEK RESORT
400 SAWMILL CREEK, HURON, OH 44839

HOUSING DEADLINE – January 12, 2017

CHORUS NAME

IMPORTANT: <i>Please PRINT or TYPE</i>		2 Full Beds	1 King Bed	Handicap	Thursday	Friday	Saturday	Credit Card info (Number and Exp. Date) From 1 person per room or 1 chorus credit card for all rooms. REQUIRED BY HOTEL
	Last Name, First Name							
<u>Room</u>	1							
	2							
	3							
	4							
<u>Room</u>	1							
	2							
	3							
	4							
<u>Room</u>	1							
	2							
	3							
	4							
<u>Room</u>	1							
	2							
	3							
	4							
<u>Room</u>	1							
	2							
	3							
	4							

Taxable Rate Per Room			
1 person per room	2 per room per person	3 per room per person	4 per room per person
\$108.10	\$54.05	\$36.04	\$27.03
Tax Exempt Rate per Room			
1 person per room	2 per room per person	3 per room per person	4 per room per person
\$101.89	\$50.95	\$33.97	\$25.48

92.00 + (mandatory 3.75% resort fee and 7% bed tax) = \$101.89 -State tax is exempt with signed form
 92.00 + (mandatory 17.5% Sales tax) = \$108.10

BLANKET CERTIFICATE OF EXEMPTION

The undersigned hereby claims exemption to purchases of tangible personal property from

on and after

NAME OF VENDOR

and certifies that this claim

DATE

is based upon the purchaser's proposed use of the items purchased, the activity of the purchaser, or both, as shown hereon:

Granted exemption from federal income tax as an IRS 501 (c)(3)

charitable non-profit organization

PURCHASER MUST STATE STATUTORY REASON FOR CLAIMING EXEMPTION OR EXCEPTION

This certificate shall continue in force until revoked and shall be considered a part of each order given to the above named vendor unless the order specifies otherwise.

(Purchaser's Name)

(Purchaser's Activity, i.e., Manufacturer, Public Utility, Church, etc.)

(Purchaser's Address)

-Finance Coordinator

(By – Signature and Title)

(Date Signed)

N/A **Tax ID #**

(Vendor's License, if any)